|  |
| --- |
| **This sample document is provided to assist in  completing a manifest.**  **Please use “save as” and re-name it to save a writeable version**  **Delete this text before sending with your Submission form and Emergency Plan.** |

|  |  |
| --- | --- |
| Person conducting the business or undertaking (PCBU) |  |
| Address of premises |  |
| Date of preparation |  |
| Next revision/update |  |

Emergency Contacts (in order of priority)

|  |  |
| --- | --- |
| Name | 24 hour contact number |
|  |  |
|  |  |
|  |  |

*(The following are examples of possible tables to include depending on your site. The site location is to relate to your site map)*

Hazardous Chemicals Stored in Bulk

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Location | Hazardous Chemicals | | | | | Storage Area | | | |
| Shipping Name | UN No. | Class | Sub Risk | Packing Group | Type of Area | Design Capacity | Diameter | Max Quantity |
| SA1 | Sulfur | 1350 | 4.1 |  | III | Open area | 60,000kg | 8m | 20,000kg |

Hazardous chemicals stored in tanks (not including IBCs)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Location | Hazardous Chemicals | | | | | Tanks | | | |
| Shipping Name | UN No. | Class | Sub Risk | Packing Group | Type | Capacity | Diameter | Max Quantity |
| DGT1 | Methanol | 1230 | 3 | 6.1 | II | u/g | 30,000L | 3m | 20,000L |

Package Stores (including IBCs)

Package Store 1

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Location | Hazardous Chemicals | | | | | Storage Area | | |
| Shipping Name | UN No. | Class | Sub Risk | Packing Group | Type of Area | Average Quantity | Max Quantity |
| PS1 | Chlorine | 1017 | 2.3 | 5.1  8 |  | Cylinders in use | 70L | 70L |

Package Store 2

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Site Location | Hazardous Chemicals | | | | | Storage Area | | |
| Shipping Name | UN No. | Class | Sub Risk | Packing Group | Type of Area | Average Quantity | Max Quantity |
| PS2 | Organophosphorous pesticide, liquid, toxic | 3018 | 6.1 |  | II | Roofed store | 2,000L | 2,500L |

Transit Areas

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Site Location | Hazardous Chemicals | | | | | Transit Area | |
| Shipping Name | UN No. | Class | Sub Risk | Packing Group | Average Quantity | Max Quantity |
| TA1 | Krypton, compressed | 1056 | 2.2 |  |  | 500L | 1,000L |

Manufacturing Areas

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Site Location | Hazardous Chemicals | | | | | Manufacturing Area | |
| Shipping Name | UN No. | Class | Sub Risk | Packing Group | Average Quantity | Max Quantity |
| MA1 | Isopropanol (Isopropyl alcohol) | 1219 | 3 |  | II | 2,500L | 4,000L |

Approved by: NAME  
Position: DETAIL

Date: DATE

Contact number: NUMBER